

# Knowledge Base

MODEL: Proll & VersaCMM	BULLETIN DATE: 09/27/05
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SUBJECT: Repacking your printer for moving	REVISION: Initial Release

The following steps instruct you on how to prepare your printer for shipping and setup at a new location

## Preparing printer for repackaging (removing ink)

1. You will unpack and re-ink printer within 2 weeks
  - a. Navigate to MENU -> INK CONTROL -> PUMP UP and press ENTER on the printer control panel
  - b. Printer will prompt you to "EMPTY DRAIN BOTTLE", empty if bottle is more than 1/8 full. Press ENTER on the control panel
  - c. Printer will prompt you to REMOVE SOL CRT. Remove all the cartridges
  - d. When PUMP UP is completed turn sub-power and main power to the OFF position
2. You will **not** unpack and re-ink printer within 2 weeks
  - a. **Make sure to have two (2) unused cleaning cartridges for VersaCMM models and four (4) unused cleaning cartridges for Proll models on hand before starting procedure**
  - b. Navigate to MENU -> INK CONTROL -> HEADWASH and press ENTER on the printer control panel
  - c. Printer will prompt you to EMPTY DRAIN BOTTLE, empty if bottle is more than 1/8 full. Press ENTER on the control panel
  - d. Follow the onscreen instructions to remove and insert the cleaning cartridges
    - i. When process is completed the printer will power down
3. Verify main power is in OFF (O) position and unplug from power and data source
4. Remove drain bottle and discard waste ink
5. Install blue headlock – Use user manual for proper installation on your device
6. Proll units
  - a. Reconnect drain tube stopper as directed in user manual
  - b. Use a zip tie to hold the tubes to the stopper
7. Follow the Packaging Diagram PDF for your printer while packing the printer

## Assembly at new location

1. **Make sure to have 2 sol cleaning cartridges for the VersaCMM and 4 for the Proll before starting the fill ink process**
2. Assemble the printer as per User Manual instructions
3. Ink printer the printer as per User Manual instructions
4. Follow calibration sequence in User Manual

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